

INTERNATIONAL COUNCIL FOR LABORATORY ANIMAL SCIENCE (ICLAS)

MINUTES OF THE GENERAL ASSEMBLY MEETING

Date: June 10-11, 200

Place: Villa Antica , Cernobbio, Italy. June 10th from 14:00 to 18:00

June 11th from 8.30 to 12:00

June 10th

In attendance:-

National Members (17 of 32 countries eligible to vote)

Dr. Cecilia Carbone, Argentina
Dr. Harald Hoeger, Austria
Dr. Guy de Vroey, Belgium
Dr. Gilles Demers, Canada
Dr. Liliana Pazos, Costa Rica
Dr. Tarja Kohila , Finland
Dr. Hansjoachim Hackbarth, Germany
Dr. Nikolaos Kostomitsopoulos, Greece
Dr. Mojtaba Moharrami, Iran
Dr. Gemma Perretta, Italy
Dr. Norikazu Tamaoki, Japan
Dr. Dag Marcus Eide, Norway
Dr. Ignacio Alvarez, Spain
Dr. Otto Kugelberg, Sweden
Dr. Harry Rozmiarek, USA
Dr. Souilem Ouajdi, Tunisia
Dr. Ekaterina Rivera, Brazil

Scientific Members (15 of 29 scientific associations eligible to vote)

Dr. Melvin Dennis, Jr, AALAS
Dr John C. Schofield, ANZLAS
Dr. Denna M. Benn, CALAS/ACSAL
Dr. Qin Chuan, CALAS China
Dr. Hansjoachim Hackbarth, GV-SOLAS
Dr. Toshio Itoh, JALAS
Dr. Jung-Sik Cho KALAS
Dr. Harry J.M. Blom, NVP
Dr. Ann-Christine Eklof, Scand-LAS
Dr. Bernard Gotti, AFSTAL
Dr. Patri Vergara, SECAL
Dr. Silvia Ortiz, COBEA
Dr. Montip Gettayacamin, TALAS
Dr. Naoko Kagiyama, JSLAR
Dr. Delma Pegolo Alves, CEMIB

Union Members (1 of 6)

Dr. J.R. Haywood, IUPHAR

Observers:-

Dr Katry Ryder, UK Home Office
Dr Sarah Kahn, OIE

Call to order at 12.15 June 10th 2007

1. Opening

Opening remarks and welcome by Dr Gilles Demers.

2. Election of Scrutineers

Dr Harry Blom (NVP), Dr Dag Marcus Eide (Norway) and Prof Ekaterina Rivera (Brazil) were nominated and elected by acclamation.

3. Roll Call and Acceptance of Proxies

Dr Vergara welcomed those present and reminded them of the need to register for the second session; the use of the voting cards was also explained.

Proxies:

Dr. Octavio Villanueva (Mexico) proxy given to Liliana Pazos (Costa Rica)
Dr Silvia Herrera (Peru) to Dr Cecilia Carbone (Argentina)
Dr Vera Baumanns (Netherlands) to Dr Otto Kugelberg (Sweden)
Dr Czeslaw Radzikowski (Poland) to Dr Patri Vergara (SECAL)
Dr Rafael Henandez (ACCMAL) to Dr Ignacio Alvarez (Spain)
Dr Hanna-Marja Voipio (FindLAS) to Dr Tarja Kohila (Finland)
Dr Byung-Hwa Hyun (KRIBB) proxy to Dr. Toshio Itoh (JALAS)
Dr Jung-Sik Cho (KALAS) to Dr Je-Kyung Seong (KALAS)
Dr Parntep Ratanakorn TALAS) to Dr Montip Gettayacamin (TALAS)
Dr Adela Rosenkranz (AACyTAL) to Dr Silvia Ortiz (COBEA)

Motion 1: To accept proxies as presented. **Passed unanimously.**

4. Adoption of Agenda

Motion 2: To accept Agenda as presented, moved by Dr Dennis and seconded by Dr deVroey. **Passed unanimously**

5. Minutes of the Preceding General Assembly in Seattle, USA, 2003

The minutes of the General Assembly in Seattle, USA, 2003 and minutes of all Governing Board meetings held in the intervening years had been presented for information.

Motion 3: To accept the minutes as presented was Proposed by Dr Benn and seconded by Dr Perretta. **Passed unanimously.**

6. President's Report 2003-2007

Dr Demers outlined the contents of his President's Report 2003-2007 which had been circulated to participants. Since the last ICLAS General Assembly held in Seattle, in October 2003, Dr G. Demers, had been involved in the following:

- In consultation with Governing Board (GB) Members the development of the document entitled "Responsibilities for the ICLAS Governing Board members for 2003-2007", describing the role and responsibilities of each GB member during their 2003-2007 mandate.
- In collaboration with Executive Board Members and GB members, preparation of GB Meetings held in Buenos Aires, 2004; Athens, 2005 and Jeju Island, Korea, 2006.
- In conjunction with Dr. Jim Gourdon, up-dating and broadening the content of the ICLAS website.
- Participation in the ILAR "International Workshop on Development of Science-Based Guidelines for Laboratory Animal Care" in Washington, November 2003. ICLAS had been a co-sponsor of this meeting.
- Participation in two follow-up meetings held in Tampa Bay (AALAS meeting) in October 2004 and in Berlin (5th World Congress on Alternatives) in August 2005.
- Preparation and participation in the First, Second and Third International ICLAS Meetings for Harmonization of Guidelines:
 - First meeting in Nantes, France on June 13-14, 2004, prior to the FELASA meeting which led to the publication of a Policy Forum in Science. Two sets of guidelines, on euthanasia and on endpoints, were recognized as international reference documents;
 - Second Meeting in St-Louis, USA on November 5-6, 2005, prior to the AALAS meeting in which guidelines on protocol review and on animal user training programs were discussed;
 - Third meeting in Como, Italy, prior to the FELASA-ICLAS AISAL meeting
- Participation in annual International and Regional Meetings, including:
 - Representing ICLAS at the Council of Europe, Strasbourg, September, 2004;
 - Chairing the Steering Committee of the ICLAS-CALAS International Symposium on Animal Models of Infectious Diseases, held in Beijing, October, 2005
 - AFSTAL Meeting, Bordeaux, France, June 2006 giving presentation on the role played by ICLAS for the harmonization of guidelines;
 - AMCAL Seminario Intrenacional, Mexico city, Mexico, February 2007
- Participation in various AALAS meetings and activities, including:
 - Co-chairing with Dr Harry Rozmiarek the International Consortium Committee Meeting;
 - ICLAS/AALAS/AAALAC International Lunch for presentation of the Purina Mills and Charles River Awards to animal health technicians from South America
 - Manning the ICLAS booth to ensure ongoing contact with ICLAS constituents.

- Initiation of a dialogue with the OIE (World Organization for Animal Health) and participation in subsequent meetings with Dr David Bayvel, Chair of the OIE Welfare Committee, Sarah Kahn, OIE Office and Dr Bernard Vallat, Director General OIE with the aim of ensuring ongoing collaboration between OIE and ICLAS. An agreement to this effect would be signed in December 2007.
- Initiation of a dialogue with ICLAS GB colleagues, concerning the fate of the ICLAS Reference and Monitoring Center Program. This discussion had led to a new ICLAS initiative, the “Laboratory Animal Quality Program Network”.
- Initiation of discussions with all the Laboratory Animal Science Organizations regarding reciprocal registration for participation in Laboratory Animal Science meetings around the world. This discussion had led to an agreement to make reciprocity of registration fees for scientific meetings a guiding principle of ICLAS. Under this principle, organisers of future scientific meeting would be required to charge any ICLAS member the same registration fee as applied to their own members

7. Secretary-General’s Report

Dr Vergara reported that annual “ICLAS Activity Reports” had been sent to all ICLAS members in 2004, 2005 and 2006 and proceeded to summarize the contents of her Activity Report 2003-2007 which had been distributed to participants. Her focus had been on the following:-

- Expanding ICLAS membership.
- Expanding involvement with international organizations.
- As chair of the awards committee, coordinating the awards procedure in respect of the Mühlbock and Bennet Cohen Awards. This would be discussed in detail under agenda item 9, (Awards)
- Reciprocal registration. This would be discussed in detail under agenda item 13 (Reciprocal registration)
- Promotion of regional programs. This would be discussed in detail under agenda item 9 (Regional Committees)
- Development of the ICLAS Animal Quality Network. This would be discussed in detail under agenda item 10
- Development of ICLAS Performance Evaluation Program. This would be discussed in detail under agenda item 10
- Securing a permanent office for ICLAS. Dr Vergara reported that historically there had been several disadvantages with ICLAS not having a permanent office: Firstly, ICLAS could not have its own bank account and therefore ICLAS accounts had to be in the name of the ICLAS treasurer which had placed limitations on electing ICLAS treasurers. This problem had been resolved by using the Faculty of Veterinary Science at the University Autònoma Barcelona (UAB) as an official bank address. There were now no limitations on the election of treasurers as all ICLAS accounts could be accessed and managed via the internet. Secondly, not having a permanent address meant that the official address for ICLAS to receive correspondence etc. had to be that of the Secretary General and therefore

had to change every time there was a new Secretary General. This had led to ICLAS files and historical archives being kept in several places around the world. Furthermore, the current address - a PO Box number at the UAB-, made it difficult to receive registered deliveries.

As a result of these difficulties, Dr Vergara had initiated a dialogue with the UAB and the Spanish Ministry of Education and Science to discuss the possibility of obtaining a permanent office for ICLAS. The response had been positive and there was a good possibility that office space would be made available, free of charge at the UAB. A permanent office would enable ICLAS to keep archives and records in one place, to receive recorded post all year round and to become registered for VAT. This arrangement would not imply any compromise if a better option came up at a later date.

No payment for office / phone / postal service would be required, and the current arrangement of administrative support being provided by a native English speaker for a few hours a week would continue. Payment was only for hours worked and no tax or social security payments were required.

8. Treasurer's and Auditor's Reports

Discussion of dues and membership

Dr Carbone reported on financial matters over the previous 4 years supported by a visual presentation. Dr Carbone explained that the ICLAS Constitution did not clearly state when a membership should be cancelled because of non-payment of dues. The Board had looked at the problem and decided that those members who had been in arrears for 4 or more years would lose ICLAS membership.

National members: 7 new National members had joined between 2004 and 2007; Guatemala, Greece, Czech Republic, New Zealand, Peru, Jordan, Brazil. 2 members had been cancelled: UK (Royal Society) and China.

Scientific members: 10 new Scientific/Union members had applied for membership: GSAMHD Japan; APECAL Peru, AVECAL Venezuela; AUCAL Uruguay; ILAF Israel; ASOCHICAL Chile; Japanese Society for Laboratory Animal Resources; CEMIB Brazil; Nijmegen Laboratory; LASA India. 4 members had been cancelled: SEEA ; Balt-LASA; PALAS; CALAS Taiwan. .

Motion 4: to accept the 7 new National Members and the 10 new Scientific/Union Members and to cancel those in arrears as detailed above; moved by Dr Perretta seconded by Dr Dennis. **Votes in favour: 24; Votes against:: 2; Abstentions:2**

Dr Rozmiarek asked for clarification should any of the organizations whose memberships had been cancelled wished to join in the future; would they be required to pay all previously accumulated unpaid dues? It was explained that the situation was usually negotiated.

Associate members: 14 new Associate members had applied to join ICLAS: Biozone; Pharmacal; Allentown; Taconic; Britz-Heidbrink; PMI; Charles River Foundation USA; TATA India; ELPEN Greece; Sanofi-Aventis France; Ornithological Council; FLENI Institute; Harvard Medical School; INRS-CBE Canada.

4 Associate members had cancelled their membership: Organon; Bantin & Kingman; Yamanouchi, CHUL and Bristol-Myers Squibb (USA)

4 Associate members had been in arrears for four years: M&B A/S (Denmark); KRKA (Slovenia); Nycomed Am. Imaging (Norway); Orion Pharmac (Finland) had also not paid their dues but Dr Kohila would contact the company for clarification.

Motion 5: to accept the 14 new Associate members and cancel M&B A/S (Denmark); KRKA (Eslovenia); Nycomed Am. Imaging (Norway) as they were in arrears; moved by Dr Benn, seconded by Dr Haywood. **Passed unanimously.**

Dr de Vroey asked why 4 years was taken as the period before membership was withdrawn as this was not in the Constitution; Dr Carbone explained that all Executive Committee Officers worked voluntarily for ICLAS and that it took time to contact members in arrears and to obtain information required; in general the officers were content that the system was effective.

Proposed dues for 2008-2011

Dr Carbone presented the current formula and explained that the proposal was to keep the same formulas but to increase the fixed amounts of the formulas by 10% every 4 years giving ICLAS a reasonable level of stability and enabling the organization to continue its activities. The proposed formulas were:

Proposal for National Members: 10% increase in the fixed minimum amount + an update of World Bank GNI index every four years. Therefore, for the period 2007 – 2011, the membership fee for National members would be: $352 \text{ USD} + 0.8 \times 1/10^6 \text{ GNI}$.

Proposal for Scientific Members: an increase of 10% every 4 years. Therefore, the membership fee for Scientific members for the period 2007-2011 would be:

L (Low) = USD 0.55/member, minimum USD 165 and the max. 880
L M (Low middle) = USD 0.55/member, minimum USD 220 and the max. USD 880
UM (Upper Middle) = USD 0.55/member, minimum USD 242 and the max. USD 880
LH (Low High) = USD 0.66/member, minimum USD 264 and the max. USD 880
H (High) = USD 0.72/member, minimum USD 286 and the max. USD 880
UH (Upper High) = USD 0.83/member, minimum USD 308 and the max. USD 880

Proposal for Union Members: an increase of 10 % every 4 years. Therefore, the membership fee for Union members for the period 2007-2011 would be a flat rate of USD 550

Proposal for Associate Members: an increase of 10 % on the minimum fee every 4 years. Therefore, the membership fee for Associate members for the period 2007-2011 would be a minimum fee of USD 440.

Concern was expressed that dues were being raised despite an increase in the savings account. Dr Vergara explained that from past experience it was essential for ICLAS to maintain its current income in real terms and to hold some reserves to allow it to function properly. It was pointed out that all regions were encouraged to develop activities and to present applications for funding.

Some Scientific members had experienced problems in calculating their membership fee and it was agreed that in future, invoices to Scientific members would be calculated by the ICLAS treasurer for a specific amount in accordance with the agreed formula before being sent to members. As a result, Dr Carbone advised Scientific Members that they would be required to inform ICLAS of their membership numbers.

Motion 6: to accept the proposed dues for 2008-2011 for National Members as outlined above; moved by Dr Kugelberg, seconded by Dr Hackbarth. **Passed unanimously.**

Motion 7: to accept the proposed dues for 2008-2011 for Scientific members as outlined above; moved by Dr Dennis, seconded by Dr Kugelberg. **Passed unanimously.**

Motion 8: to accept the proposed dues for 2008-2011 for Union members as outlined above; moved by Dr Perretta, seconded by Dr Blom. **Passed unanimously.**

Motion 9: to accept the proposed dues for 2008-2011 for Associate members as outlined above; moved by Dr Dennis, seconded by Dr Benn. **Passed unanimously.**

Dr Carbone explained that the ICLAS Accounts were kept in two separate accounts to avoid exchange rates between euros and dollars. In the period 2004-2007 funds had been distributed to the various regions in support of activities and the figures were displayed.

Financial Statement and the Auditor's Report

The Financial Statement and the Auditor's report had been circulated to all ICLAS members in advance and further copies were available for those present.

Motion 10: to approve the Auditors Report and the Financial Statement; moved by Dr Rozmiarek, seconded by Dr Eklof. **Passed unanimously.**

Budget for 2008

Dr Carbone had previously circulated figures in support the budget. Dr Blom asked if in future, the figures for the two currencies could be presented in separate columns rather than added together as had been done historically. This would require a re-issue of the Budget leaving out the final line amalgamating euros and dollars. However, a compromise motion was put forward:

Motion 11: to summarize both euros and dollars and convert one to the other to show one set of figures in euros and a second set in dollars taking into account the exchange rate at 31st December each year. Motion moved by Dr Kugelberg and seconded by Dr Blom. **Motion carried by a majority vote with one vote against and no abstentions.**

Motion 12: to accept the Budget as presented, moved by Dr Haywood, seconded by Dr Blom. **Passed unanimously.**

9. Committee Reports

Nomination:

Dr Vergara explained that this item would be clarified later under agenda item 15

Awards:

Dr Vergara explained that the Award Panel comprised of: Dr Pakes; Dr Haywood; Dr Vergara; and Dr Perretta. For this General Assembly their task had been to nominate awardees for the following awards:

The **Mühlbock Award**, awarded in recognition for promoting and advancing the use of high quality, genetically and microbiologically-defined laboratory animals in research. For this award

they had nominated Professor Eduardo Moacyr Krieger from Brazil, the current president of the Brazilian Academy of Sciences. Prof. Krieger's main research field was in the study of experimental hypertension in animal models and the physiological mechanisms of blood pressure regulation.

The **Bennett Cohen Award**, awarded in recognition for promoting and advancing the principles of reduction, refinement and replacement in the use of laboratory animals in research, teaching and testing. For this award they had nominated Professor Paul Flecknell, currently working in the Medical School at the University of Newcastle, UK. His main areas of research were: the welfare of animals used in biomedical research, in particular the issues associated with pain and distress; comparative aspects of pain assessment and alleviation; animal anaesthesia and the neurophysiological effects of anaesthesia.

Reference & Monitoring Centres :

Dr Carbone explained that further information would be given under Item 11. This program had been discontinued and replaced by the ICLAS Animal Quality Network.

Regional Committees

Americas : Dr Melvin Dennis reported that activity had focused on Central America, Mexico and the Caribbean with concentration on centralization of activities and infrastructure support.

Asia : Dr Norikazu Tamaoki reported that the Asian region had been very active in LAS with special mention to the development of training programs in Thailand through the ARTCLAS program financed by ICLAS. The Asian Federation of Laboratory Animal Science (AFLAS) had been created and had organized their second meeting in Jeju, Korea in August, 2006.

Europe : Dr Gemma Perretta reported that activity had concentrated in the Eastern Mediterranean where a productive relationship had been developing. 5,000 USD had been allocated to part fund the travel costs of people from East Europe and the Mediterranean areas to attend the FELASA/ICLAS scientific meeting in Como. These travel grants had been made available on condition that awardees presented a poster at the meeting.. Dr Kostomitsopoulos gave details about how the grants had been allocated and Dr Perretta thanked ICLAS for their generous support of the scheme. Dr Demers congratulated Dr Perretta on the successful outcome.

English Speaking Africa: with the untimely death of Dr Freek Potgieter, who was central to the development of and support for laboratory animal science in South Africa, a great void had occurred. Dr Potgieter had continued to work until the very end and it was not realised how ill he was. A SALAAS meeting was planned for September 2007 with the support of ICLAS, with the aim of identifying what sort of assistance was required by those working in the field. Dr Vergara said that it was hoped that once they had come to terms with Dr Potgieter's death they would feel able to appoint a successor. A FELASA Category 'C' course had taken place in 2004 which had been well attended.

French Speaking Africa: Dr Ouadji Souilem gave a presentation and explained that the region had a program for the future but this would only take place with support from ICLAS and other European organisations. Dr Souilem outlined the training which had taken place during the past 4 years and the active participation of his colleagues in regional and national Symposia including the AFSTAL Congress in 2006. He also gave details of plans for the immediate future.

Session 2 June 11th, 8.30am

In attendance

National Members (15 of 32 countries eligible to vote)

Dr. Cecilia Carbone, Argentina
Dr. Guy de Vroey, Belgium
Dr. Gilles Demers, Canada
Dr. Liliana Pazos, Costa Rica
Dr. Tarja Kohila, Finland
Dr. Hansjoachim Hackbarth, Germany
Dr. Nikolaos Kostomitsopoulos, Greece
Dr. Gemma Perretta, Italy
Dr. Norikazu Tamaoki, Japan
Dr. Dag Marcus Eide, Norway
Dr. Ignacio Alvarez, Spain
Dr. Otto Kugelberg, Sweden
Dr. Harry Rozmiarek, USA
Dr. Souilem Ouajdi, Tunisia
Dr. Ekaterina Rivera, Brazil

Scientific Members (15 of 29 scientific associations eligible to vote)

Dr. Melvin Dennis, Jr, AALAS
Dr. Denna M. Benn, CALAS/ACSAL
Dr. Qin Chuan, CALAS China
Dr. Hansjoachim Hackbarth, GV-SOLAS
Dr. Toshio Itoh, JALAS
Dr. Jung-Sik Cho, KALAS
Dr. Malcolm Gamble, LASA
Dr. Harry J.M. Blom, NVP
Dr. Ann-Christine Eklof, Scand-LAS
Dr. Bernard Gotti, AFSTAL
Dr. Patri Vergara, SECAL
Dr. Silvia Ortiz, COBEA
Dr. Montip Gettayacamin, TALAS
Dr. Naoko Kagiya, JSLAR
Dr. Delma Pegolo Alves, CEMIB

Union Members (1 of 6)

IUPHAR

10. ICLAS New Initiatives: Harmonization of Guidelines

Dr Demers explained that in support of the ICLAS aim to support the advancement of laboratory animal science in developing countries and regions as well as a world-wide resource for laboratory animal science knowledge, it had been decided that work should be commenced to look at guidelines throughout the regions. The ICLAS Working Group on Harmonization had been set up in 2004 to progress this initiative, the membership was not fixed, but efforts had been made to ensure a good spread of expertise and geography. Two ad hoc committees had been formed to examine general principles in relation to guidelines on euthanasia and endpoints. Two sets of Guidelines on these topics had been produced and recognized as International Reference Documents. A number of informative screens were displayed outlining the work so far. Dr Demers explained that the second meeting on harmonization (2005) had identified two new sets of Guidelines on Animal Users Training Programs and on Protocol Review. The Third

Meeting in Como (2007) has initiated a discussion on Guidelines on Genetically Engineered Animals. The ICLAS working party had recommended that ICLAS continue to produce reports in similar formats to support congruence in outputs from the Association.

11. ICLAS New Initiatives:

Network for the Promotion of Animal Quality in Research

Dr Vergara gave a summary of the work of the Network and reported that following the closure of the Monitoring and Reference Center Program (M&RCP), a series of meetings had been organized to discuss the creation of a new program which would be more international in scope and which could serve as an international reference for high quality animal models. Dr Vergara highlighted the excellent attendance at St Louis in 2005 at the AALAS meeting where it was agreed that a new program was necessary and that ICLAS was the appropriate body to carry it out. It was also felt that a new structure rather than the monitoring centers was required to achieve this.

The result had been the formation of the “ICLAS Network for promotion of Animal Quality” (LAQ Network) which had the overall objective of developing programs that would fulfil ICLAS aims of improving the quality of animals used in research.

The objectives of the Network were established as: 1) to create a network of laboratories involved either in health monitoring and/or genetics of laboratory animals in order to promote and maintain the use of high quality animal models worldwide and 2) to promote such initiatives as: harmonization of guidelines; organization of workshops; facilitating exchange of ideas and spreading knowledge.

Performance Evaluation Program.

As co-ordinator of the LAQ network, Dr. Vergara had worked in conjunction with network members to establish the network’s first initiative: the Performance Evaluation Program. This program would focus on health monitoring and its main aim would be to provide diagnostic laboratories with a mechanism for self- assessing assay performance and thereby help to assure the quality of laboratory animals used in research.

Under this program, network laboratories would prepare standardized specimens and samples and send them for analysis to any diagnostic laboratory wishing to participate in the program. The results obtained would be compared to the actual biological contents of the specimens/samples as detailed in a report to be sent later by the network laboratory. This comparison would be used to indicate the accuracy of the participating laboratory’s monitoring and diagnostic techniques.

The feedback on the evaluation program would be most valuable as this would give the laboratories a yardstick for their own performance.

The initiative was now ready for the first shipments and the Network would identify how many laboratories wished to apply; the action may have to be rationalized to make it feasible.

12. ICLAS Interaction with OIE (World Organization for Animal Health)

Dr Demers reported on this initiative; ICLAS and OIE had interacted over the last two years and had a good understanding of the role played by each organization. Dr Demers had met with Dr Bernard Vallat, Director General OIE, in April 07, to discuss an agreement between both organizations.

Dr S Kahn was in attendance to give further details: she explained that the OIE, which had been in existence since 1924, thought in decades, worked currently in 169 countries; developed standards which could be quite binding and was recognised as an international standard setting body; it also recognised that diseases did not recognise international boundaries. On first glance the agreement, distributed to all participants, looked quite general, but this was the format that ICLAS and OIE favoured as this gave scope for future development and potential for extensive collaboration.

Motion 13: that the agreement between OIE and ICLAS be accepted as presented, moved by Dr Roziamek and seconded by Dr Panos-Sanou. **Passed unanimously**

13. ICLAS Interaction with other organizations

CIOMS: Dr Demers gave a short description of the relationship between ICLAS and CIOMS and explained that this had been revealed during the work on the harmonization of guidelines. Dr Demers would be representing ICLAS at the next CIOMS Executive Committee meeting to be held in December 2007.

Reciprocal Registration Policy: Dr Vergara explained that this Guiding Principle had been discussed among ICLAS Scientific members over the last three years. A number of concerns had been raised by some organizations which were addressed from the platform; it was explained that this policy was not intended to provide free places for delegates but that members from other ICLAS member organizations in good standing should be allowed to attend meetings at member rates provided they were able to prove membership of the mother organization. It was confirmed that ICLAS members would be able to attend AALAS meetings at member rates. The request was made that if any organization had a problem with this that they raised it with the Secretary General.

14. ICLAS Communications

Dr Demers asked that if anyone had any suggestions to improve the ICLAS communication program they should approach the Governing Board.

At this stage a roll-call was held for those present

15. Elections

Election of Governing Board members

Dr Vergara outlined the membership and tasks of the Nomination Committee and explained that people with good experience were sought, and in addition, geographical spread, availability for the next 4 years, and the good will and support of their organization, were also essential. The first list of nominations with their CVs had been circulated six months previously. New nominations had then been received and one had been rejected as it had been received after the dead line for nominations. There were no competing nominations for any of the officer positions and those nominated were eligible and willing to stand.

Motion 14: that Dr Gilles Demers be elected President for a second term of office, moved by Dr Vergara, who moved that the option taken to make the vote unanimous. The motion was seconded by Dr Benn. This motion was passed and in consequence, **Dr Gilles Demers was elected as ICLAS President by unanimous vote.**

Motion 15: that Dr Cecilia Carbone, National Representative for Argentina, be elected Secretary General, proposed by Dr Demers who moved that the option be taken to make the vote unanimous, seconded by Dr Panos-Sanou. This motion was passed and in consequence, **Dr Cecilia Carbone was elected as ICLAS Secretary General by unanimous vote.**

Motion 16: that Dr Guy de Vroey, be elected Treasurer and that the option be taken to make the vote unanimous, moved by Dr Demers and seconded by Dr Haywood. This motion was passed and in consequence, **Dr Guy de Vroey was elected as ICLAS Treasurer by unanimous vote.**

Election of National members:

Seven national representatives Dr Tamaoki (Japan), Dr Perretta (Italy), Dr Kostomitsopoulos (Greece), Dr Rozmiarek (USA), Dr Souilem, (Tunisia), Dr Villanueva (Mexico), Dr Kohila (Finland), were candidates for five positions on the GB therefore a secret ballot was held. **Dr Tamaoki, Dr Perretta, Dr Kostomitsopoulos, Dr Rozmiarek, and Dr Souilem, were voted outright.**

Election of Scientific/Union members:

Six nominations had been received for six vacancies: Dr Benn, CALAS, Canada; Dr Dennis, AALAS; Dr Haywood, IUPHAR (Union Candidate); Dr Eklof, SCAND-LAS; Dr Kagiyama, JSLAR; Dr Ratanakom, TALAS

Motion 17: that the election be made unanimous, moved by Dr Demers and seconded by Dr Vergara but due to some doubts with the procedure for voting for multiple candidates that a secret ballot should be held. **Dr Benn, Dr Dennis, Dr Haywood, Dr Eklof, Dr Kagiyama, Dr Ratanakorn were voted outright.**

Motion 18: that the voting papers be destroyed moved by Dr Benn and seconded Dr Haywood. **Passed unanimously**

There was a short discussion over the change in Constitution in 2004, which prevented nominations from the floor, raised by Dr Dennis. He suggested that it was a great shame if someone was interested and willing to serve an organization and their interest was not harnessed. Dr Benn asked that the new GB be aware of people who had shown an interest and made sure that their energies were harnessed to the good of the organization; this was undertaken.

Dr de Vroey proposed a vote of thanks to the outgoing GB and congratulated them on their impressive organization, this was supported unanimously.

16. Next ICLAS General Assembly

Dr Vergara explained that the next General Assembly would be hosted by COBEA and FESSACAL in Brazil. Dr Ortiz gave a short presentation and hoped that everyone present would join this meeting. Dr Panos-Sanou indicated that ACCMAL, Costa Rica, would like to join with COBEA and FESSACAL to make this the largest program for laboratory animal events in South America for 2011.

Motion 19: that the opportunity to combine the efforts between COBEA, FESSACAL and ACCMAL be accepted for the 2011 General Assembly, moved by Dr Haywood and seconded by Dr Panos-Sanou. **Passed unanimously**

17. Old Business

No matters were raised

18. New Business

Dr Demers outlined the document “ICLAS Work Scope Initiatives and Projections for 2007 - 2011” which had been circulated to participants. This document contained a summary of past achievements and proposals on what the new ICLAS GB should focus on for 2007 – 2011, including:

- Improving communications through maintenance of the FYI Bulletin and expanding the ICLAS website.
- Expansion of regional programs.
- Strengthening the role of working parties and sub-committees
- Continuing and expanding ICLAS initiatives, i.e., the ICLAS Working Group on Harmonization of Guidelines and the ICLAS Animal Quality Network
- Strengthening links and cooperation with other international organizations e.g., OIE, IACLAM and CIOMS.
- Identifying new sources of funding to support ICLAS programs and to implement a permanent ICLAS secretariat.

19. Reports from National, Scientific and Union Members

Dr Vergara explained that only one organization had provided a report and this had been included in the meeting package.

21. Adjournment

Motion 20: that the Assembly be adjourned, moved by Dr Benn, and seconded by Dr Dennis. **Passed unanimously.**